

16th January 2018

**Memo – To Subcontractors
Carpentry, Building, Electrical, Plumbing
Asbestos Competency Training 2018**

Dear Business Manager,

Further to our memo sent 18th September 2017 regarding asbestos competency and awareness training, we would like to remind you of the requirement to ensure that your workers who have not completed the training must do so immediately. The training is mandatory for all carpentry, building, electrical, and plumbing trades.

A summary record of completed training will be sent for you to verify any outstanding personnel and a schedule included detailing available dates. Training commences in February and will be delivered each Friday morning at the South Auckland office, 10 Mepal Pl, Papatoetoe.

Subsidy and payment details will be sent with each training schedule along with course requirements and expectations.

Where approved industry training has been completed previously by contractors, SHL will deem this acceptable once proof of training has been verified.

Failure to complete this training will result in a review of all current and future work assignments on HNZN properties and may incur restrictions to some works.

Please let me know if you have any further queries.

Yours sincerely

Ben Barber
Health and Safety Manager